

LA TIM METAL & INDUSTRIES LIMITED
(Formerly Known as Drillco Metal Carbides Limited)

ARCHIVAL POLICY

I. BACKGROUND

SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 (“Regulations”) requires every Listed Company to make available an Archival Policy on the website.

In this context, the following policy has been framed by the Board of Directors (“Board”) of La Tim Metal & Industries Limited at its meeting of Board of Directors held on February 12, 2016 and the effective date of this policy is December 01, 2015.

II. ARCHIVAL POLICY

In line with La Tim Metal & Industries Limited on Determination of Materiality of Events and as per the Regulations, the Company shall disclose all such events to the Stock Exchanges and such disclosure shall be hosted on the website of the Company for a period of 5 years and thereafter the same shall be archived so as to be available for retrieval for a further period of three years by storing the same on suitable media. Thereafter the said information, documents, records may be destroyed as per the policy on preservation of documents.
